



**INDIGENOUS SCREEN OFFICE
BUREAU DE L'ÉCRAN AUTOCHTONE**

CALL FOR VOLUNTEERS

This is a call for Volunteers to help staff the BSO & ISO Delegates Lounge at the TIFF 2022 Industry Centre.

Black Screen Office (BSO), a not-for-profit organization, has a mission to make Canada's screen industries practices and policies equitable and free of anti-Black racism; to work collaboratively with decision-makers to develop tools and strategies that enable system-level engagement and accountability; and to empower Black Canadians working within the screen industries to thrive and share their stories.

The Indigenous Screen Office (ISO) is an independent national advocacy and funding organization serving First Nations, Inuit and Métis creators of screen content in Canada. The ISO's mandate is to foster and support narrative sovereignty and cultural revitalization by increasing Indigenous storytelling on screens and promoting Indigenous values and participation across the sector.

The Toronto International Film Festival is one of the top three film festivals in the world, attracting celebrities and filmmakers from around the world. The Industry Centre is located in the Park Hyatt Hotel, 370 King St. W., Toronto, ON. Forging new territory, the BSO & ISO will be in the Industry Centre, promoting the Canadian Black and Indigenous Films at TIFF this year.

The hours of the stand in the Industry Centre are:

September 6-11: 8am - 8pm

September 12-16: 8am - 6pm

September 17: 8am - 12pm

BSO & ISO Volunteers at TIFF 2022

Position Description

Role

Volunteers at the BSO & ISO Industry Lounge will attend to visitors to the Lounge with grace and a sunny disposition. They will be familiar with the websites of both organizations and be able to answer basic questions about both organizations and the Canadian Black and Indigenous films in the festival. For tougher questions, they will collect contact information and convey those questions and messages to the appropriate persons at both organizations.

Key Tasks

- Be present during your assigned time slot
- Share information about both organizations, and the films in the festival
- Distribute one-sheets for the films, and other literature as necessary
- Collect contact information of visitors
- Convey contact information and questions or inquiries to the appropriate persons at both organizations.

Relevant Skills, Competencies and Experience

- Be helpful, gracious, pleasant and professional
- Excellent interpersonal skills
- Have an interest in film
- Have an interest in Black and/or Indigenous issues

The Benefits of being a BSO & ISO Volunteer

- Have inside access to the Toronto International Film Festival Industry Centre
- Meet decision-makers in the film and television industry
- Be a part of progressive and respected organizations that are making a historic difference for Black and Indigenous creatives in Canada
- Gain references to boost your CV
- Join an effective team and meet new people
- Increase your confidence and gain new skills

The Black Screen Office and the Indigenous Screen Office have a mandate to create more access and inclusion for Canadian Black and Indigenous individuals. Please let us know if you identify as Black, Indigenous or mixed race on your application.

This Volunteer position runs from September 6-17. Please see hours above, and let us know when you will be available to volunteer.

**To apply please send a cover letter outlining the reasons why you would like to volunteer for the
BSO & ISO Delegates Lounge to:**

Tagaty Badio
Executive Assistant
ea@bso-ben.ca

Deadline: September 5, 2022